



WINMALEE PUBLIC SCHOOL

1-15 Leslie St Winmalee NSW 2777
website: www.winmalee-p.schools.nsw.edu.au

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Thursday, 22nd April 2021

Dear Parents and Carers,

Helping out at school is a great way to get involved in your child's education as well as an opportunity to get to know the staff and other parents and carers.

Research shows that children benefit when their parents or carers are actively involved in their education and school life.

You can help by:

- listening to children read in the classroom
- volunteering on sports days
- getting involved in fundraising activities
- joining school committees

If you are interested in becoming a volunteer please fill in the attached paperwork and drop it into the front office with your ID. Once the paperwork has been completed you will be able to volunteer at school. Due to Departmental guidelines for Covid we did not have volunteers at our school for most of 2020 so we are sending this note home to our new 2021 families and also our 2020 families.

This process has slightly changed to previous years, if you have previously completed an Appendix 5, it still covers the time your children are at attendance at our school and you do not need to redo this paperwork. If you are unsure please don't hesitate to contact the front office.

The process for our parent volunteers is explained below and the volunteer form is attached. We will also place a copy of this note and form on the Parent Portal.

Volunteers who do not require a WWCC clearance

Exempt volunteers include parents or close relatives who volunteer at their child's school (unless they are specified volunteers, see below), volunteers under the age of 18, including day-to-day reading helpers, and canteen helpers.

Step 1 - Complete the WWCC Declaration for Volunteers and Non-Child Related Contractors

Step 2 - Provide the school with:

- completed WWCC Declaration for Volunteers and Non-Child Related Contractors
- photo ID (see WWCC – Guide to Identity Documents). The school must check the ID details with the information provided by you but is not required to scan and store the ID.

Yours sincerely,
Kate Ford
Principal